

Acoufelt Pty Ltd  
Acouflor Carpet Tile Product Stewardship Company Policy  
Effective Date: 8<sup>th</sup> May 2024

## 1. Purpose

Acoufelt Pty Ltd is committed to upholding the principles of Product Stewardship as an integral part of our business strategy. This policy aims to define our approach to product design, development, manufacturing, distribution, use, and end-of-life management to minimize environmental and human health impacts while promoting circular economy principles.

## 2. Scope

This policy applies to Acouflor Carpet Tile products and materials manufactured, distributed, and sold by Acoufelt Pty Ltd in Australia.

## 3. Product Design and Development

- a. Sustainability Considerations: We will integrate sustainable considerations into the product design and development process to minimize the environmental impact of our products.
- b. Material Selection: We will prioritize the use of environmentally friendly and safer materials wherever feasible and ensure compliance with applicable regulations and standards.
- c. Energy Efficiency: Our products will be designed with a focus on energy efficiency and resource conservation.

## 4. Manufacturing and Operations

- a. Environmental Management: We will implement and maintain environmentally responsible manufacturing practices and continuously improve our processes.
- b. Waste Reduction: We will work towards reducing waste generation during manufacturing and promote recycling and reuse of materials.
- c. Emissions and Pollution Control: We will minimize emissions and pollutants associated with our manufacturing operations to protect the environment and human health.

## 5. Distribution and Supply Chain

- a. Responsible Sourcing: We will collaborate with suppliers who share our commitment to product stewardship and adopt responsible sourcing practices.
- b. Transportation Efficiency: We will optimize our transportation processes to reduce greenhouse gas emissions and minimize our carbon footprint.

## 6. Product Use

- a. Product Information: We will provide customers with clear and accurate information on the safe use, cleaning, and maintenance (Cleaning and maintenance standard AS/NZS2455:1/2 (2019), and disposal of our products.
- b. Customer Education: We will educate our customers on best practices for product use to enhance safety and minimize environmental impacts.
- c. Installation will be in accordance of standard AS/NZS:2455:1/2 (2019)

## 7. End-of-Life Management

- a. Take-Back Programs: We will establish take-back programs or partner with appropriate organizations to facilitate the responsible disposal or recycling of our products at the end of their life.
- b. Circular Economy: We will explore opportunities to promote the circular economy by reusing or refurbishing products and their components.

## 8. Compliance and Continuous Improvement

- a. Legal Compliance: We will comply with all relevant environmental laws, regulations, and standards pertaining to product stewardship.
- b. Performance Measurement: We will establish key performance indicators (KPIs) to track our progress in implementing this policy and regularly assess our performance.
- c. Continuous Improvement: We will continuously review and improve our product stewardship practices achieving our sustainability goals.

## 9. Employee Engagement and Training

- a. Training: We will provide appropriate training to our employees to raise awareness of product stewardship principles and their roles in implementing this policy.
- b. Engagement: We will encourage employee engagement and participation in sustainability initiatives, fostering a culture of responsibility towards the environment and society.

## 10. Communication

- a. Transparency: We will communicate our product stewardship efforts to stakeholders, including customers, suppliers, employees, and the public.
- b. Reporting: We will issue regular reports on our product stewardship performance and achievements.

## 11. Review and Update

This policy will be reviewed periodically to ensure its relevance, effectiveness, and alignment with evolving business needs and regulatory requirements.

By implementing this Product Stewardship Company Policy, Acoufelt Pty Ltd is committed to promoting sustainability, reducing environmental impacts, and driving positive change in the markets we serve.



Phil Grace  
Director

Date: 8<sup>th</sup> May 2024